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## **PRESIDENT AND CHIEF EXECUTIVE OFFICER POSITION OPENING – August 1, 2018**

**The Alliance for Peacebuilding (AfP), a diverse global network, is seeking a President and CEO to lead a broad-based coalition movement to expand peaceful, secure, and just societies.** Candidates should have a strong record of success in innovating and mobilizing resources to support social change. Substantial experience in the fields of peacebuilding and/or development is desirable but not essential if the candidate has deep experience in advocacy, movement building, and outreach to diverse fields, especially the private sector.

AfP is a Washington, DC based global membership network. It is the institutional home for the peacebuilding community and operates in three pillars: Policy & Advocacy; Learning & Evaluation; and Communications and Networking. AfP also serves as a platform for peacebuilders from around the world to find each other, amplify their voices, spark movements, and create new models of social action for peace. With a core staff of 5-10 individuals, AfP conducts its three pillars of work with an annual budget of \$1.2+ million. Additionally, AfP hosts an annual conference, PeaceCon, that is attended by 500+ individuals. AfP is recognized for its leadership in providing cutting-edge resources and facilitating creativity and was awarded the 2018 Luxembourg Peace Prize in the category of Outstanding Peace Support.

### **Opportunity**

AfP is creating a transformative, global peacebuilding movement built on new partnerships and an amplified scope for action. Our recent strategic planning process highlights the opportunities we face: a strong public and institutional reaction to increased militarization; significant innovations in policy and practice (with a new emphasis on conflict prevention); major goal introductions at the UN (Agenda 2030) and around the world; the arrival of new funders, including corporations; and the need for a stronger, united field.

The President/CEO position will require a talented relationship builder to help AfP expand its reach, build new partnerships, recruit additional donors, and thereby advance its global mission. To do this, the President/CEO must re-engineer the business model and expand the financial base.

### **Job Summary and Responsibilities**

The President/CEO of AfP sets the overall strategic direction for the organization, serves as the leading external face, acts as the chief liaison to the Board of Directors, works with the Board Chair and committees, and manages key fundraising and growth processes. The President/CEO helps shape an agenda for the broader peacebuilding field, through member relationships, partnerships, and participation in AfP's policy & advocacy activities, and outreach to media, business, and other sectors.

The President/CEO reports to the Board of Directors and is responsible for the overall management of AfP. With the Board, the CEO sets the strategic direction for the organization, helps to develop program priorities, and mobilizes donors and private sector actors, to build a movement for peacebuilding as a core driver of security and economic development. The CEO supervises and partners with the Vice-President to assure the success of programming, staff and financial management, and hiring.

The President/CEO leads on all fundraising activities, building and maintaining relationships with new and existing donors. Familiarity with philanthropic foundations, corporate funders, and individual donors is important. Maintaining positive member relationships is key.

The President/CEO articulates the core values of peacebuilding in accessible and actionable ways. Media contacts and insights matter.

The AfP workplace is innovative, fast-moving, respectful and transparent. The President/CEO is responsible for leading an integrated team in this direction.

**An ideal candidate for this role would have the following:**

- Strong leadership in movement building and advocacy, guiding social change;
- Demonstrated success in fundraising;
- Proven relationship building with the private and corporate sectors;
- Skilled in working with a small, agile team;
- Familiarity with networks and platforms;
- Drive to accept risk, solve problems in a team environment, and lead with high energy and a positive attitude;
- Strong communication and media skills;
- Non-profit management know-how (budgeting, financial oversight, understanding of compliance with 501(c)(3) rules);
- A passion for peacebuilding;
- A master's degree, law degree, or comparable years building an organization;
- Must be legally authorized to work in the United States.

**Application Process**

A Search Committee of seven, chaired by Ambassador Rick Barton, will guide the process and recommend a selection to the Board. Please send a cover letter, resume and list of three references to [humanresources@allianceforpeacebuilding.org](mailto:humanresources@allianceforpeacebuilding.org). The deadline for applications is September 10, 2018. Each attachment should be labeled "Last name, First name – [Document type]." In the subject line please state, "President and CEO." Applications will be reviewed on a rolling basis, and the position will be filled as soon as a well-qualified person is identified. Salary and benefits are competitive based on the non-profit scale and will be reviewed after the first year.

***Applicants must be legally authorized to work in the United States. Applicants meeting required qualifications for the position will be considered and contacted. The Alliance for Peacebuilding is an equal opportunity employer, does not discriminate based on gender, ethnicity, race, religion, or persons with disabilities and welcomes resumes from all qualified applicants. Women and minorities are encouraged to apply.***

*All applications will be acknowledged by email within a day of submission.*